**VOLUNTEER ROLE PURPOSE STATEMENT**

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| --- | --- |
| **ROLE** | Volunteer Mentor |
| [**VOLUNTEER’S SUPERVISOR**](file:///C%3A%5CUsers%5Csokeeffe%5CAppData%5CLocal%5CMicrosoft%5CWindows%5CINetCache%5CContent.Outlook%5CF2OTL5O9%5CVolunteer%20Role%20Statement%20Template%20Draft%206%209%2017.docx) | Project Officer  |
| **PROGRAM** | LCM-Leaving Care Mentoring Program |
| **LOCATION WHERE VOLUNTEER WILL BE LOCATED** | Based at Dandenong, providing a service to the Southern Metropolitan Region |
| [**TIME COMMITMENT**](file:///C%3A%5CUsers%5Csokeeffe%5CAppData%5CLocal%5CMicrosoft%5CWindows%5CINetCache%5CContent.Outlook%5CF2OTL5O9%5CVolunteer%20Role%20Statement%20Template%20Draft%206%209%2017.docx) | Regular meetings with MenteePreparedness to make a commitment to the Leaving Care Mentoring program over a 12-month periodCapacity and willingness to be available on some weekends |

# JESUIT SOCIAL SERVICES OVERVIEW

**Our Vision**

Building a Just Society

**Our Mission**

Standing in solidarity with those in need, expressing a faith that promotes justice.

**Our Purpose**

We work to build a just society where all people can live to their full potential -

by partnering with community to support those most in need and working to change policies, practices, ideas and values that perpetuate inequality, prejudice and exclusion.

**Our Values**

* Welcoming – forming strong, faithful relationships
* Discerning – being reflective and strategic in all we do
* Courageous – standing up boldly to effect change

**Who we work with**

We are part of and work with:

* Those most in need - individuals, families and communities
* The broader communities in which we live
* The decision-makers, service providers and institutions that affect us

**What we do**

We strengthen and build respectful, constructive relationships for:

* Effective services - by partnering with people most in need and those who support them to address disadvantage
* Education – by providing access to lifelong learning and development
* Capacity building – by refining and evaluating our practice and sharing and partnering for greater impact
* Advocacy – by building awareness of injustice and advocating for social change based on grounded experience and research
* Leadership development – by partnering across sectors to build expertise and commitment for justice

[**PROGRAM BACKGROUND**](file:///C%3A%5CUsers%5Csokeeffe%5CAppData%5CLocal%5CMicrosoft%5CWindows%5CINetCache%5CContent.Outlook%5CF2OTL5O9%5CVolunteer%20Role%20Statement%20Template%20Draft%206%209%2017.docx)

**Justice programs**

Provide holistic support service for young people involved in the justice system or who are exiting adult prisons and/or youth justice centres, who are assessed as high risk/need, with limited social and family networks, limited accommodation and post release support options and experiencing multiple and complex health problems. Staff deliver quality programs in a manner that reflects the social justice principles of participation, equity, access and respect. Services include: intensive outreach support, case management, supported accommodation, drug and alcohol counselling, recreation programs, employment/training programs, 24/7 after hours emergency assistance and duty work and referral service. Our adult and youth justice work contributes to regional and state-wide advisory forums and networks, and assists in a more comprehensive approach to justice through partnerships with government agencies and other service providers, as well as to legislation, policy development and advocacy.

**Mentoring**

Connects young people (12-20 years) who are leaving the statutory care and protective system with adult role models to support, guide and assist young people to transition more smoothly into community life and enhance pathways to education, training and employment opportunities.

# KEY OBJECTIVES OF THE ROLE

* To promote and increase a young person’s community participation.
* To provide mentoring support to young people who are leaving the out-of-home care system.

[**OUTLINE OF VOLUNTEER’S RESPONSIBILITIES**](file:///C%3A%5CUsers%5Csokeeffe%5CAppData%5CLocal%5CMicrosoft%5CWindows%5CINetCache%5CContent.Outlook%5CF2OTL5O9%5CVolunteer%20Role%20Statement%20Template%20Draft%206%209%2017.docx)

* Develop collaborative working relationships with mentee and interested stakeholders.
* Engage with mentee on a regular basis.
* Compliance with relevant legislation.
* Commitment to continuous quality improvement processes.
* Participate in core training program and any other training deemed appropriate by the program coordinator.
* Participate in Leaving Care Mentoring program activities with mentee service where practical.
* Other duties, as may be required

[**QUALIFICATIONS AND EXPERIENCE NEEDED**](file:///C%3A%5CUsers%5Csokeeffe%5CAppData%5CLocal%5CMicrosoft%5CWindows%5CINetCache%5CContent.Outlook%5CF2OTL5O9%5CVolunteer%20Role%20Statement%20Template%20Draft%206%209%2017.docx)

* Understanding and sympathy with the mission and ethos of Jesuit Social Services.
* A commitment and ability to work effectively with disadvantaged young people, 15-20 years, their families and the community.
* Valid Working with Children Check card.
* Successful Police Check to be conducted by Jesuit Social Services prior to commencement.

[**TRAINING AND SUPPORT PLAN**](file:///C%3A%5CUsers%5Csokeeffe%5CAppData%5CLocal%5CMicrosoft%5CWindows%5CINetCache%5CContent.Outlook%5CF2OTL5O9%5CVolunteer%20Role%20Statement%20Template%20Draft%206%209%2017.docx)

* Volunteer Organisation Induction – Model 1
* 12 hours of Core Training.
* Participate in professional supervision as deemed appropriate by program coordinator.

[**REPORTING**](file:///C%3A%5CUsers%5Csokeeffe%5CAppData%5CLocal%5CMicrosoft%5CWindows%5CINetCache%5CContent.Outlook%5CF2OTL5O9%5CVolunteer%20Role%20Statement%20Template%20Draft%206%209%2017.docx)

Keep and maintain an accurate journal.

**SIGNATURES**

By signing this Volunteer Role Purpose Statement the Volunteer confirms that it has been read, understood and accepted

**NAME: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**SIGNATURE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**DATE: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**

**APPROVED BY DATE**

Susan O’Brien 12th January 2018

General Manager HR